

March 18, 2020

***Temporary Business Hours***

Our Valued Customers & Keany Community,

At Keany Produce & Gourmet, the health and well-being of our customers, employees, and community is our top priority. Thank you for your continued partnership and belief in us as your distributor; you depend on us to provide your business with fresh produce daily and **we are committed to maintaining this reliable service**, while also doing our part to limit the spread of this virus.

During this time, we have decided to update our delivery schedule as shown below. Our hardworking team members are doing everything we can to service you.

**EFFECTIVE SATURDAY, MARCH 21, 2020**

**Delivery Days:**

- Monday, Wednesday, Friday
- No Tuesday, Thursday, or Saturday Deliveries
- No Second Runs
- Will-Call Orders available M-F 8 am – 3 pm

**Office/Facility Hours:**

- Speak with a Customer Service Representative:
  - M, W, F – 7 am – 5 pm
  - T, TH – 7 am – 12 pm
  - Sat., Sun. – closed
- Leave a Voicemail, Place an Order Online via Web or Mobile App:
  - Available until 10 pm every day
- Accounts Receivable:
  - Direct Line – 301.618.5476
  - Email – Accounting@keanyproduce.com

**Order Cutoff Times:**

- Precut Orders – 6 pm
- All Orders – 10 pm

Due to food safety concerns, we are currently unable to accept product returns at this time.

Thank you for your loyalty, patience, and understanding. We will continue to keep you, our valued customers, and our team at the center of our planning and decision making. We encourage you to contact us through email, phone, or social media if you have any questions about your service.

We are certain that you and the rest of our Keany community will come through this trying period stronger than ever.

Sincerely,

Kevin Keany | *President and Founder*

